



# **MONCTON MINOR HOCKEY ASSOCIATION COVID-19 OPERATIONAL PLAN**

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## Decision Making

The MMHA Executive Director, in consultation HNB and MMHA Board of Directors will be responsible for the development, implementation and oversight of the Operational Plan. This plan will be reviewed at monthly board meetings; however, changes will be made on an as needed basis to accommodate directives from provincial, municipal, and provincial sport organizations.

Relevant changes will be distributed via email to the board for distribution to divisional members and finally down to team level.

## SPC Center

The SPC 4 Ice Center (4 Plex) has several protocols in place which MMHA entities will respect.

- Dressing rooms
  - Limit of 18 people
  - Masks to be worn until helmets go on.
  - 2 dressing rooms should be used anytime only one group is using the ice
  - Extra chairs are available outside dressing rooms for when the 18-person limit is exceeded. The chairs to be used only if dressing room is full.
- Common areas
  - Masks are to be used in all areas of the building, even when seated
  - Slapshots Restaurant is not to be used for spectators and there is a minimum purchase policy in place.
  - Social distancing is to be followed in the observation areas designated by SPC
- Boardroom
  - Boardroom is limited to 6 people
- Check-in (Some venues may have different requirements – the following is for SPC)
  - Teams may arrive up to 30 minutes prior to ice-time
  - Teams must vacate the building 15 minutes after their icetime.
  - Each team must provide a list to SPC 48 hours prior to their icetime and by noon for any weekend icetimes. See Appendix C for contact info.
  - Each team must keep a record of all events attended and must have quick and ready access to them in case an inspector requests them. The liaison officer for each team should have these on hand via their own records or phone screen shots of the event check-in sheet.
  - Each player is limited to 3 guests for any given icetime. These guests are limited to members of his immediate family. Mother, father, sister or brother. It does not extend to grandparents, cousins, aunts or uncles.
- Team Photos
  - Team photos are not allowed at this time.

## Covid-19 Liaison

Each team must have a Covid-19 liaison who will receive and disseminate any Covid related information to its members. If no one is identified as a liaison then it will fall to the coach and manager of the team.

## Record Keeping

Each team is required to maintain a record of attendance for all its events. Records must include player, coaches as well as guests. We recommend the form below. It must record the date, time, place, and location for each event. An Excel template is available. We suggest a check off list for the liaison's records in order to reduce paperwork.

# MONCTON MINOR HOCKEY

Team name

**U11 Team 1**

Rink	A
Date	12/6/2020
Day	Sunday
Time	2:15:00 PM

Coaches & Managers w/ Phone #s

Player List

First Name	Last Name	Phone	Guests

# MONCTON MINOR HOCKEY

Team name

**U11 Team 1**

## Monthly record

(Place a ✓ for each event attended.)

### December

First Name	Last Name	Phone	6	8	12	15	22	28	31

Rink	Date	Time

## Additional Resources:

COVID-19 Operational Plan Guide - <https://www2.gnb.ca/content/dam/gnb/Departments/eco-bce/Promo/covid-19/covid-op-plan-guide.pdf>

Work Safe NB – Embracing the new normal -  
<https://www.worksafenb.ca/media/60996/embracing-the-new-normal.pdf>

Hockey Canada Safety Guidelines -  
[https://hnb.ca/images/hnb/pdf/HC\\_RTH\\_SafetyGUIDELINES\\_8.5X11\\_ENG\\_FINAL.pdf](https://hnb.ca/images/hnb/pdf/HC_RTH_SafetyGUIDELINES_8.5X11_ENG_FINAL.pdf)

## Appendix A – Covid-19 Screening Tool

### **Please Do Not Enter the Facility Without Answering the Following Questions**

Do you have any of the following symptoms: fever/feverish, cough, sore throat, headache, or runny nose?

- If you answered YES, and have only one symptom, then stay home and do not return until you are fully recovered.
- If you answered YES, and have 2 or more of the symptoms, then self-isolate at home and call 811.

If you answer YES to any of the questions below, then you must stay home and self-isolate for 14 days. If you develop symptoms, please refer to the self-assessment link on the Government of New Brunswick webpage.

([https://www2.gnb.ca/content/gnb/en/departments/ocmoh/cdc/content/respiratory\\_diseases/coronavirus.html](https://www2.gnb.ca/content/gnb/en/departments/ocmoh/cdc/content/respiratory_diseases/coronavirus.html))

- Have you had close contact within the last 14 days with a confirmed case of COVID-19?
- Have you had close contact within the last 14 days with a person being tested for COVID-19?
- You have been diagnosed with COVID-19 or are waiting to hear the results of a lab test for COVID-19.
- Have you returned from travel outside of New Brunswick within the last 14 days?
- You have been told by public health that you may have been exposed to COVID-19.

## Appendix B General Instructions for check-in

# SPC General Instructions for Check-in

Team liaison or manager should have a prepared list to present to the check-in staff for each event. As a redundant measure, several people should carry copies of a standardized team contact tracing form in case the liaison is late or unavailable.

Each person must answer the screening questions at check-in. Teams using Team Snap can use the online screening tool. Team snap also has a contact reporting feature that is acceptable, however, you must bring hard copies to the rink.

Teams should assemble ½ hour prior to icetime.

Liaison or manager will check in each player.

The players will enter as a group to avoid line-ups at the check-in desk.

Guests can be checked in at the same time but should wait until the players have entered to avoid congestion at the check-in desk.

In **Orange Phase**, live screening (screening at the check-in desk) must take place as per government mandated protocol.



## Appendix C Contact Information

### Contacts

Send your contact tracing forms to the appropriate email address.

Location	Email Contact Forms to:
Coliseum	<a href="mailto:nicole.myers@moncton.ca">nicole.myers@moncton.ca</a>
SPC	<a href="mailto:lawson@superiorproanecentre.com">lawson@superiorproanecentre.com</a>
Kay	<a href="mailto:kayreception@superiorproanecentre.com">kayreception@superiorproanecentre.com</a>

### Operational Plans

Location	Link to Operational Plans
Champions	<a href="#">Operational Plan</a>
Girouard	<a href="#">Operational Plan</a>
Drillon	<a href="#">Operational Plan</a>
Carroll	<a href="#">Operational Plan</a>
Office	<a href="#">Operational Plan</a>
Boardroom	<a href="#">Operational Plan</a>
Glassroom	<a href="#">Operational Plan</a>
Coliseum	
Public Works	
SPC	<a href="#">Operational Plan</a>
Kay	
Kay	
<a href="#">Byron Dobson Arena (Riverview)</a>	<a href="#">Operational Plan</a>
<a href="#">Cap-Pelé Arena</a>	<a href="#">Operational Plan</a>
<a href="#">Crossman Community Centre - Kay Arena (Moncton)</a>	<a href="#">Operational Plan</a>
<a href="#">Festival Arena (Shediac)</a>	<a href="#">Protocols</a>
<a href="#">J.K. Irving Centre (Bouctouche)</a>	<a href="#">Protocols</a>
<a href="#">J-Louis-Levesque Arena (Moncton)</a>	<a href="#">Operational Plan</a>
<a href="#">UNIplex Centre (Dieppe)</a>	<a href="#">Operational Plan (in French)</a>
Hillsborough	<a href="#">Hillsborough Arena</a>
Memramcook Arena	<a href="#">Memramcook Arena</a>

## Revisions – Changes Summary

**Version 1** - 20200728 - July 28, 2020 (Original Version)

**Version 2** – 20200817 – August 17, 2020

1. Added Dressing Room info

**Version 3 Dec 6, 2020**

- Revised Record Keeping instruction
- Revised Record keeping form
- Added Local Arena Contact / Covid 19 Operational Plans of outside facilities